1. **CALL TO ORDER – 4:00pm**
   1. **PLEDGE OF ALLEGIANCE**
   2. **MEMBERS IN ATTENDANCE –**Mayor Wise, Councilor Demaris, Councilor Briscoe, and Councilor Brandt
   3. **VISITORS-** Cheryl Sheller, Ron Shapland, Debbie Bliss, Mike Bogart, Al Jones, John Young, Terry Ziegenbien and Kurt Clarke

1. **APPROVE MINUTES**
   1. **MSP: To accept the December 13, 2022, Council Meeting minutes as presented. Councilor Demaris/Councilor Briscoe. Councilors Briscoe, Demaris, Wise voted to approve. Councilor Brandt abstained/she was not on council at that time.**
   2. **MSP: To accept the December 28, 2022 Special Session minutes as present. Councilor Demaris/Councilor Briscoe. Councilors Briscoe, Demaris, Wise voted to approve. Councilor Brandt abstained/she was not on council at that time.**

**REPORTS**

1. **Fire Chief Kurt Clarke**
   1. Thank you to all the volunteer fireman and John Young for helping
   2. Have some new medical equipment & training going well.
   3. Cleared out all the fire hydrants
   4. The VFD has plenty of nasal Narcan on hand & he would be available to demonstrate how to use it.
   5. Received a $500 donation to the VFD.
   6. Kurt advised that they have the equipment & ability to get into properties that have snow berms this time of year.

**NEW BUSINESS**

1. **PAY BILLS – GASLIN ACCOUNTING**
   1. Rob Gaslin presented the bills to be paid, reviewed the January Cash Statement, and the December 2022 Appropriations document with Council. **MSP: To pay bills as presented. Councilor Briscoe/Councilor Demaris. All Councilors voted to approve.**
2. **WATER GRANT –** All Councilors were provided with a document from HECO Engineering Titles Task Order #3. This is the next step moving into the construction phase of the new water system and this document lists out the steps that are being taken, the timeline for construction, and the amount being paid to HECO for services. **MSP: To accept the Task Order to move forward on Water project. Councilor Demaris/Councilor Briscoe. All Councilors voted to approve.**
3. **AUTHORIZED SIGNERS/BANK & WATER GRANT FUNDS** – **MSP: To add Councilor Brandt as a signer on the City bank account. Councilor Demaris/Councilor Briscoe. Councilors Demaris, Briscoe, Wise voted to approve. Councilor Brandt abstained. MSP: To have Accountant Rob Gaslin, Councilors Demaris, Briscoe, Brandt, Wise as Water Grant Fund signers. Councilors Wise/Demaris. All Councilors voted to approve.**
4. **AUTHORIZED SIGNER/WATER & SEWER GRANT FORMS. – MSP: To have Mayor Wise continue to be the signer on these time sensitive documents. Councilors Demaris/Briscoe. Councilors Demaris, Briscoe, Brandt voted to approve. Mayor Wise abstained.**
5. **AUTHORIZED SIGNERS/REMOVAL FROM BANK ACCOUNT.**  **MSP: To remove Martin Leuenberger as a signer on City bank account(s). Councilor Demaris/Councilor Brandt. All Councilors voted to approved.**
6. **NEW PRESIDENT OF COUNCIL – MSP: To have Councilor Briscoe be President of Council. Councilors Demaris/Brandt. Councilors Demaris, Briscoe, Wise voted to approve. Councilor Briscoe abstained.**
7. **COUNCIL VACANCY –** Council had a discussion in regards to filling the fifth Council seat. An interested party, Darold Smith, turned in a letter in October about being on Council. There have been no other inquiries in regards to participating on Council. **MSP: To appoint Darold Smith to the fifth Council seat. Councilors Brandt/Demaris. All Councilors voted to approve.**
8. **HICKS – WATER BILL** – Individual has been double paying her water bill since June 2021 (auto bank payment and by personal check). She has asked for a refund. It was decided that the City would reimburse her $1000 and the balance would be credited to her water/sewer bill. This is a one-time reimbursement & she needs to resolve her overpaying with her bank. **MSP: To make a one-time reimbursement of $1000. Councilors Demaris/Briscoe. All Councilors voted to approve.**

**OLD BUSINESS** - None

**COUNCIL COMMENT**

1. **Mayor Wise –** Advised Council that Business Oregon is looking to award a $2.5 million Block Grant for our waste water system after we complete the design phase. This may mean that the city will have to apply for a 50/50 $20K loan @ 1% with Business Oregon to complete the engineering design. Options are being looked at such as our ARPA money. There will be a public hearing when we start to move forward.
2. The snow berms are becoming an issue; clearing them are the property owners responsibility. We could possibly have a list available of individuals that are willing to help clear berms for citizens.
3. **Councilor Demaris**. – Zoning Committee will start meeting again, possibly in the AM. Currently it consists of Councilors Demaris & Brandt and Al Jones. Would like to see a few more citizens participate. John Young volunteered. Thank you to Ron for our name plaques. Sheriffs are patrolling more in town. Reminder: helmets are required for 4-wheelesr, side by sides must be using seat belts.
4. **Councilor Briscoe** –No snowmobiles on Mill Street.

**PUBLIC COMMENT** – Kurt Clarke asked about Hi Desert Paving giving us a deal for paving in exchange for water usage. Councilor Briscoe advised that even at a reduced price we could not afford it and ODOT would not let us change our Grant streets. Hi Desert Paving was not allowed to pull water from hydrant because of water restrictions.

**ADJOURNMENT - 4:34 PM**

**MSP: To adjourn. Councilor Demaris /Councilor Brandt. All Councilors voted to adjourn.**

Approved by the City Council this 10th day of January 2023.

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_