

**CITY OF SUMPTER
SPECIAL SESSION
AUGUST 3, 2022**

- 1) **CALL TO ORDER AT 4:00PM**
- 2) **PLEDGE OF ALLEGIANCE**
 - a) MEMBERS IN ATTENDANCE: Councilor Wise, Councilor Briscoe, Councilor Demaris and Councilor Leuenberger. Mayor Lucas, absent.
 - b) VISITORS- Rebecca Patterson and Vern Hollopeter.
- 3) **REDWOOD TANK**
 - a) Councilor Wise presented a contract with Warrenton Construction to the Council and reported the city lawyer wanted a diagram, start and finish date along with Warrenton's license and bond information, added to the contract.
 - b) HECO sent the request to four other contractors and Warrenton was the only company that would take on this small project.
 - c) Councilor Leuenberger wanted to ensure the correct party is listed on the contract.
 - d) The Council discussed the project and expectations.
 - e) The contract was **tabled** for the updated information to be added to the contract.
- 4) **EMPLOYEE HANDBOOK**
 - a) Councilor Wise read her recommended change to the compensation portion of the handbook.
 - b) The Council discussed the changes and decided the Compensation section should read: Merit based pay raises may be made at the discretion of the City Council. In any event a COLA of no less than 2% will be given at the beginning of each fiscal year, July 1.
- 5) **EMPLOYEE WAGES**
 - a) Councilor Wise recommended a COLA of 7% for this fiscal year be given to each employee.
 - b) The Council discussed the COLA percentage.
 - c) Councilor Briscoe discussed compensating the employees for their certifications and having that information put in the handbook as an incentive, so the employees can see what the compensation would be.
 - d) Councilor Leuenberger suggested not putting it in the handbook and compensating each certification on a case-by-case basis.
 - e) The Council discussed current employee certifications. A suggestion of ten dollars per pay period for Tim's Backflow/Cross Connection and ReNae's notary was made by Councilor Demaris.
 - f) Councilor Briscoe asked the Council if the City should pay for Tim's CDL physical.
 - g) A motion was made by Councilor Demaris and seconded by Councilor Briscoe to pay Tim for his certification retroactive to February at ten dollars per pay period.
 - h) Discussion about retro payment from budget periods ensued.
 - i) Councilor Leuenberger suggested asking Mr. Gaslin if pay can be retroactive, since it would be for last year's budget period.
 - j) The motion was withdrawn.
 - k) **MSP: To pay for Tim's CDL physical. Councilor Demaris/Councilor Briscoe. Councilor Leuenberger, no, all other members approved.**
 - l) **MSP: To give the city employees across the board, a 7% COLA, for this fiscal year, retroactive to July 1, 2022. Councilor Demaris/Councilor Briscoe. Councilor Leuenberger, abstain, all other members voted to approve.**
- 6) **ADJOURNMENT-9:50am**
 - a) **MSP: To adjourn. Councilor Briscoe/Councilor Demaris. All members voted to approve.**

Approved by the City Council this 9th day of August, 2022.

Approved: 

Attested: 
ReNae Cameron, City Recorder